

Mekonomen Group

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General information about our processing of personal data

We respect your personal privacy and we are committed to protecting your personal data. We are as transparent as possible with our handling of personal data and always strive for a high level of data protection. We do not process more personal data about you than what is necessary, and we will always inform you about new data processing before it is performed.

If, for any reason, we are in need of data processing that is not considered to be absolutely necessary, we will, before starting the processing, ask you for consent. If you deny, your personal data will not be included in this processing. If you approve, you always have the opportunity at a later time to withdraw your consent. We will in that case immediately end this processing.

Should an incident occur, we will inform you as soon as possible if there is a high risk regarding your personal privacy.

This privacy policy describes how we process your personal information in detail when you sign up as a subscriber to our press releases, our financial reporting or our annual report. We describe how your personal data is collected, what data is processed, why we process it, who we can share it with, how we protect it and how you can use your legal rights.

Controller

Mekonomen AB (publ), corporate identity number 556692–1971, with address: Box 195 42, 104 32 Stockholm, Sweden, is the Controller for the processing of your personal data in accordance with this Privacy Policy.

If you have any questions or if you want to exercise any of your legal rights related to our processing of your personal data, you are welcome to contact our Data Privacy Officer: gdpr@mekonomengroup.com

What personal data we process about you

We process your name, email address and phone number when you sign up as a subscriber to our press releases and our financial reporting.

Besides the data you provide to us or data that we collect from you, we do not collect any data from third parties.

How and why we use your personal data

We process data about you, for example, because you have chosen to register a user account with us. The personal data we collect about you is processed for the purposes and legal basis described below:

Purpose	Processing	Categories of personal data	Legal basis	Storage time
To manage mailing of press releases and financial reporting.	<ul style="list-style-type: none"> Register you as a subscriber. Manage mailings. 	<ul style="list-style-type: none"> Name. E-mail. Phone Number. 	Performance of contract.	Until you end your subscription.
In order to handle the distribution of annual reports to you as a shareholder.	<ul style="list-style-type: none"> Managing mailing of annual report Maintaining correct and updated information through external registers. 	<ul style="list-style-type: none"> Name. Address. Social security number. 	Legitimate interest*	Until you sell your shares and for a period of up to 1 year thereafter.
In order to handle notifications to and implementation of the Annual General Meeting and to be able to fulfill our obligations regarding management of the share register.	<ul style="list-style-type: none"> Receive and manage your application. Implement the measures we are required to take in order to manage the share register. 	<ul style="list-style-type: none"> Name. Address. Social security number. 	Legal obligation.	Until you sell your shares and for a period of up to 1 year thereafter.

Processing of social security number

Social security number has a special position in the Swedish legislation. The ability to process a social security number is regulated in the Swedish Data Protection Act, which complements the Data Protection Regulation. According to the law, social security numbers may only be processed if there is a clear justification for the purpose, it is necessary for secure identification or if there is some other substantial reason.

We process your social security number in order to maintain accurate and up-to-date contact information about you, in order to fulfill our agreement regarding the mailing of our annual report.

We also process your social security number in order to handle notifications to, and implementation of the Annual General Meeting (eg to investigate whether shareholdings are directly owned or registered, and to take action accordingly) and to take the actions that we are required to take under the management of the share register.

Data Processors

If it is necessary for us to provide our services, we share your personal data with Data Processors. A Data Processor is someone that processes personal data on our behalf and according to our instructions. We have written agreements with all Data Processors to ensure proper and safe handling of the personal data they process. Our Data Processors assist us with:

- IT services (companies handling operations, technical support and maintenance of our IT solutions)
- Distribution (companies that handle the release of our annual report)

Where your personal data is processed

Our goal is to process your personal data within the EU / EEA as far as possible. However, your personal data may in some situations be transferred to, and processed by, recipients in countries outside the EU / EEA. In these cases, we will take all reasonable legal, technical and organizational measures required to ensure that your personal data is handled safely and with an adequate level of protection comparable to the level of protection offered in the EU / EEA. Examples of appropriate safeguards are approved code of conduct in the recipient country, standard contract clauses, binding internal company rules or Privacy Shield. If you want a copy of the security measures we have taken or information about where these are made available, please contact us. See contact details below.

How long do we store your personal data?

We store your personal data for as long as it is necessary for the respective purposes. See more about specific storage periods under the heading "How and why we use your personal data".

How we protect your personal data

We take the legal, technical and organizational security measures required to ensure that your personal data is not manipulated, lost or destroyed or available to unauthorized persons. Our safety routines are updated as technology evolves and improves.

Your legal rights

We want to be open and transparent about how we process your personal data and you are entitled to request information about the processing.

If we receive a request for access, we may ask for additional information to ensure that we provide the information to the right person and that the information corresponds to your request.

You are entitled to:

- receive a confirmation from us if we treat personal data about you and if so, get access to the personal data we hold about you (records) at no charge. In case of manifestly unfounded or unreasonable record requests (in particular due to repeated requests), an administrative fee may be charged, or the request can be denied.
- correct incorrect or incomplete personal data.
- have your data deleted in some cases, for example if your personal data is no longer necessary for the purpose for which it was collected.
- limiting processing of your personal data in some cases. For example, if you have objected to the processing of your personal data (primarily when legitimate interest is the basis of the processing), while determining if our reasons for processing outweighs your interests, rights and freedom.
- obtain and transfer personal data to other Data Controllers in certain cases (data portability). The right to data portability covers only data that you have provided to us and which we process on the basis of certain legal bases, such as an agreement with you.

Objection to processing based on legitimate interest

You have the right to object to the processing of your personal data, based on a legitimate interest. Continued processing of your personal data requires in this case that we can show compelling legitimate reasons that weigh heavier than your interests, rights and freedom or whether it is for the purpose to determine, exercise or defense legal claims.

*In order to handle the mailing of our annual report and to ensure that we maintain accurate and up-to-date information about your address, we process your social security number in external personal registers. We have made the assessment that the benefits of maintaining accurate data outweigh your interest that no more information than necessary is being processed.

Cookies

We use cookies, web beacons and similar technologies (commonly called "cookies") to improve your experience with us. We use cookies on our website and in our web services. Here we explain how we use cookies and what choices you can apply to our cookies

What are cookies?

Cookies are small text files consisting of letters and numbers. These are sent from Mekonomen's or our partners' web servers and stored on your device as shown below. We use different cookies:

- **Session cookies** are a temporary cookie that ends when you close your browser or app.
- **Persistent cookies** are cookies that remain on your computer until you remove them or they expire.
- **First party cookies** are cookies set by the site you visit.
- **Third-party cookies** are cookies set by a third-party site.
- **Web beacons** are small transparent graphic images that may be in e-mail we send to you.
- **Similar technologies** are technologies that stores data in your browser or on your device in a manner similar to cookies and web beacons.

Why do we use cookies?

The cookies we use normally improve the services we offer you. In general, we categorize our cookies and their use as follows:

Necessary cookies are absolutely necessary to provide our basic services, such as our payment options or our customer portal. Our services would not work without these cookies.

Analysis cookies provides overall analytical information regarding your use of our services.

Functional cookies enable us to save settings such as language or pre-fill your information. Without these types of cookies, we would not be able to tailor our services to your requirements

Security Cookies make our services and your data safe and secure by helping us to detect fraud and protect your data. Since this is an essential part of our services, these cookies are necessary.

Advertising Cookies enable us to target relevant marketing to you.

How can you control our use of cookies?

Your browser or device usually allows you to change the settings for the use and extent of cookies. Go to the settings of your browser or device to learn more about how to adjust the settings for cookies. For example, you can choose to block all cookies, accept only first-party cookies, or delete cookies when you close your browser. Please keep in mind that some of our services might not work if you block or delete cookies.

Complaints to the supervisory authority

If you believe we handle your personal data incorrectly, you may contact us in the manner described below. You also have the right to file a complaint with the supervisory authority.

How to contact us

If you have questions about our handling of your personal data or if you wish to exercise any of your rights related to the handling of your personal data, please contact our Data Protection Officer: gdpr@mekonomengroup.com.

This Privacy Policy was last updated 2019-10-08